



NORTHEASTERN ASSOCIATION OF GRADUATE SCHOOLS

**Executive Committee Meeting
Boston Park Plaza
Boston, MA
April 25, 2003**

Present: Gwendolyn Davies, Susan Guma, Christina Hannah, Ronald Kane, John Lennox, Lawrence Martin, Martha McKenna, Jack Narayan, Harry Richards, Charlena Seymour, Richard Sleight

Also present: Nigar Khan

President Seymour called the meeting to order at 8:05 a.m.

Secretary Treasurer Report:

Harry Richards distributed copies of the minutes from the 12/6/02 Executive Committee meeting. The minutes of the Executive Committee meeting were accepted as distributed.

Harry distributed an interim financial report. As of 3/31/03, there was a balance of \$49,078.98 in the checking account. Membership has increased from 128 institutional members last year to 170 members for the current year. There are also 2 sustaining members, up from 1 last year. Forty-four institutions have paid membership dues for 03-04 and 16 have paid for 04-05. One sustaining member has paid for 03-04. It was also noted that our investment account had decreased by \$9,000 during 2002 and as such, the 3 awards the NAGS pays for (dissertation, teaching and mentoring) will continue to be covered out of the operating budget as opposed to the investment account.

Executive Committee:

The following individuals will be presented to the membership for service on the Executive Committee:

Richard Sleight, Yale University, President-elect
Scott Delcourt, University of Maine, member-at-large
Fred Hall, McMaster University, member-at-large
Dale Kinney, Bryn Mawr, member-at-large
Jack Narayan, SUNY Oswego, member-at-large

The member-at-large terms will expire in April 2005.

John Lennox, Lawrence Martin and Martha McKenna all received thanks from the rest of the Executive Committee for their service on the Committee.

Martha McKenna suggested that Harry Richards be nominated for President –elect in April 2004 when his term as Secretary-Treasurer expires.

Annual Meeting 2004:

Chris Hannah reported that the 2004 annual meeting would be held at the Radisson Plaza Lord Baltimore Hotel in Baltimore, April 15-17, 2004.

A fall meeting of the Executive Committee will be held on site. Dates to be determined.

Awards:

John Lennox, Chair of the Marshall Mentoring Award committee presented some suggested changes in the statement for the award. A nomination for the Marshall Mentoring Award shall be comprised of the following:

1. A completed nomination form.
2. A substantial letter of nomination, signed by the Graduate Dean, which clearly sets out the basis for the nomination.
3. Two letters of support from faculty and up to five letters of support from former students who have direct knowledge of the nominee's mentoring.
4. A curriculum vitae of the nominee.

A personal statement from the nominee was deemed not to be encouraged.

The changes were adopted as presented.

Acknowledgements:

Nigar Khan and Lori Baronas were acknowledged for their contributions and support to NAGS.

The meeting adjourned at 8:55 a.m.

Submitted,

Harry Richards